

July 2023

Dear Parents and Carers

Re: Emergency management communication procedures

As a Northern Territory government school, Acacia Hill School is reviewing and updating its Emergency Management Plan for 2023. I am providing parents and carers with this letter to inform you of Acacia Hill School's communication procedures under the updated plan.

Under the Emergency Management Plan, Acacia Hill School will communicate with you by

- SMS Broadcast (text to mobile phones)
- Phone call from your child's class teacher.
- Letter / email after the event with information to let families know what happened.

Please be aware that Acacia Hill School will remain the source of truth to the emergency event.

Future updates to the school's Emergency Management Plan

Schools are required to update Emergency Management Plans annually. We will continue to update parents, carers and students of changes throughout subsequent years.

Resources

Enclosed with this letter is an information sheet that outlines how Acacia Hill School will communicate with families if an emergency event occurs and answer any frequently asked questions.

I acknowledge discussions about emergency events may be frightening for some. However, I am confident that working together we will continue to provide a safe environment and proactive response to emergency events. I thank you for your understanding and support in implementing our emergency management protocols.

Yours sincerely



Julie Permezel
Principal